राष्ट्रीय डिजाइन संस्थान, असम

टोकलाई, राजाबारी, जोरहाट-785014 असम

NATIONAL INSTITUTE OF DESIGN, ASSAM
Tocklai, Rajabari, Jorhat-785014 Assam

(NIDJ/2026-27/ESTATE/NIT/0661)

NID, असम में PVC हैवी-ड्यूटी स्पीड ब्रेकर और कॉन्वेक्स मिरर (2 नग) लगाने के लिए सूचीबद्ध विक्रेताओं से कोटेशन आमंत्रित करने हेतु सूचना (सीमित निविदा पूछताछ)

Notice Inviting Tender

from Empaneled Vendors

For

Installation of PVC heavy duty Speed Breakers and Convex Mirrors (2 nos) at NID, Assam (Limited Tender Enquiry)

Limited Tender document
for
Installation of PVC heavy duty Speed Breakers and Convex Mirrors (2 nos) at NID, Assam.

नेशनल इंस्टीट्यूट ऑफ डिज़ाइन (NID) असम, भारत सरकार के वाणिज्य और उद्योग मंत्रालय के अंतर्गत 'उद्योग संवर्धन और आंतरिक व्यापार विभाग' (DPIIT) के अधीन राष्ट्रीय महत्व का एक स्वायत्त संस्थान है। इसकी स्थापना जोरहाट में, भारत की संसद द्वारा पारित 'NID (संशोधन) अधिनियम, 2019' के माध्यम से की गई है।
NID असम के निदेशक की ओर से, NID असम के सूचीबद्ध (empanelled) वेंडरों से NID असम परिसर में "PVC हैवी-ड्यूटी स्पीड ब्रेकर और कॉन्वेक्स मिरर (2 नग)" लगाने के लिए आवेदन आमंत्रित किए जाते हैं।

National Institute of Design Assam is an Autonomous Institution of National Importance under Department for Promotion of Industry and Internal Trade (DPIIT), Ministry of Commerce and Industry, Govt. of India established at Jorhat through the NID (Amendment) Act, 2019 passed by the Parliament of India.

On behalf of Director NID, Assam, applications are invited from **the empaneled vendors of NID Assam** for "**Installation of PVC heavy duty Speed Breakers and Convex Mirrors (2 nos)" at NID, Assam.**

NIDJ
राष्ट्रीय डिज़ाइन संस्थान, असम
National Institute of Design, Assam

Notice Inviting Tender from Empaneled Vendors

National Institute of Design Assam

Tocklai, Rajabari, Jorhat-785014

नेशनल इंस्टीट्यूट ऑफ डिज़ाइन, असम नीचे बताए गए काम के लिए, अपने पैनल में शामिल वेंडर्स से एक सीलबंद लिफाफे में वित्तीय कोटेशन (financial quotation) आमंत्रित करता है। इन सीलबंद कोटेशन को तय तारीख और समय से पहले ऑफलाइन तरीके से 'चीफ एडमिनिस्ट्रेटर ऑफिसर, NID असम, ग्राम- टोकलाई, पोस्ट ऑफिस- राजाबारी, जोरहाट, असम- 785014' के पते पर जमा करना होगा।

National Institute of Design, Assam invites **single signed & sealed envelope containing financial quotation from the empaneled Vendors** for the work mentioned below. Sealed quotation are to be submitted Offline to Chief Administrator Officer, NID Assam, Vill- Tocklai, PO-Rajabari, Jorhat, Assam-785014 before the prescribed date and time.

Brief Details of Tender:

SL no.	NAME OF ITEM	Estimated cost put to bid (Rs.)	Earnest money deposit (Rs.)	PBG	Time of Completion	Tender Inviting authority
1.	**Installation of PVC heavy duty Speed Breakers and Convex Mirrors (2 nos) at NID Assam (Limited Tender Enquiry)**	**1,94,285/- (Including GST)**	**2% of the estimated value (if Applicable)**	**10% of Contract Value**	**21 Days**	Director

Note: MSME/NSIC registered organizations are exempted from submission of EMD.

Critical Data sheet

Date & Time For: -	:	Date and Time
Date, Time & Venue of Pre-bid Meeting	:	**04-11-2026 & 15.30 hrs at Chief Administrative Office National Institute of Design, Assam Vill- Tocklai, PO-Rajabari Jorhat, Assam-785014**
Tender Document Publishing Date	:	**02-11-2026**
Tender Submission Start Date	:	**02-11-2026**
Tender Submission End Date	:	**10-11-2026**
Last date of sending query through email related to The Tender document	:	**04-11-2026**
Last date of physical submission of documents as specified in Tender document (Super scribing Name of Work, Tender No., and Date/Time of Opening) in separate sealed envelope to the TIA with complete postal address.	:	**10-11-2026 up to 14.00 hrs**
Date of Opening of Financial Proposal	:	**10-11-2026 at 16.00 hrs**
Details of Submission of Hard Copies	:	**Chief Administrative Officer National Institute of Design, Assam Vill- Tocklai, PO-Rajabari Jorhat, Assam-785014**

SCOPE OF WORK

- **Speed Breaker:** Supply and install **250x350x50 mm heavy-duty black & yellow PVC speed bumps** (min. 4kg/m weight, 35-40 tonne capacity) with dual-side reflectors using nails and adhesives as directed by the Engineer-in-Charge.

- **Convex Mirror:** Supply and install a **600 mm unbreakable outdoor polycarbonate convex mirror** with UV-resistant ABS backing, protective hood, and all necessary MS brackets, clamps, and fasteners as directed by the Engineer-in-Charge.

no.	Item	Sample image
1.	**Speed Breaker**	
2.	**Convex Mirror**	

NOTE: The quantities furnished in these schedules are only approximate and can be increased or decreased at the discretion of NID, Assam to record the measurements. However, the consequent variation in the total quoted price will be limited to (+/-) 10% and the quoted rates shall be firm for such variation

Section -3
INSTRUCTION TO TENDERERS

1. Bids are invited by NID, ASSAM on **single packet** system for **Installation of PVC heavy duty Speed Breakers and Convex Mirrors (2 nos)" at NID, Assam (Limited Tender).** to be submitted offline in single sealed envelope superscribed as **[financial bid] to be dropped in tender box placed at Main Gate of NID Assam.**

2. Offline mode of Bid submission will be followed for this bid. Bids submitted after prescribed date and time shall not be accepted.

3. Clarification of Bids

3.1. Clarification of any doubts of the intending tenderers related to Bid document and scope of work can be mailed to **tenders@nidj.ac.in**. Name of the tenderer with details of the Tender should be mentioned with the clarification sought without which no response shall be provided to that query.

3.2. The response to the query/ clarification raised by any tenderer will be uploaded on the website along with queries/clarifications raised or mailed to them. Accordingly, corrigendum shall be published (if required).

3.3. No Queries shall be entertained **in-person and after the last date for raising of query.**

4. Format and signing of Bid.

4.1. The bidder should submit **sealed and signed financial bid & Form 4: UNDERTAKING - 1**. The financial Bid format is provided, the rates offered should be entered in the allotted space only. The Financial Bid/BOQ template must not be modified/replaced by the bidder; else the bid submitted is liable to be rejected for this tender. In the event, no rate has been quoted for any item(s), leaving space in figure(s),words(s) and amount blank, it will be presumed that the bidder has included the cost of this/these item(s) in other items. Rates for such item (s) shall accordingly, be considered as Zero and no payment shall be made for the works to be done by the bidder as per item/these items.

The single sealed envelopes indicated in 4.1 superscribed with the name of the work, tender no., name and address of the bidder.

The envelope shall be addressed to NID, Assam at the address given below:

Chief Administrative Officer National
Institute of Design, Assam
Vill- Tocklai, PO-Rajabari Jorhat, Assam-785014

4.2. If the envelope is not sealed and marked, NID Assam will assume no responsibility for the Bid's misplacement or its premature opening.

5. Contacting NID Assam

5.1. Bidder shall NOT contact NID Assam on any matter relating to its Bid, from the time of

opening of Bid to the time a communication in writing about its qualification or otherwise received from NID Assam.

5.2. Any effort by the Bidder to influence NID Assam in its decisions on Bid evaluation, Bid comparison may result in the rejection of the Bid.

6. Award of Contract

NID Assam will award the contract to the successful Bidder, out of the Bidders who have responded to NID Assam's tender as referred above, who has been determined to qualify to perform the contract satisfactorily, and whose Bid has been determined to be substantially responsive and is the lowest evaluated Bid. Letter of acceptance (LOA) will be provided to the successful bidder and within 07 days of receipt of the LOA, Performance bank guarantee has to be submitted, failing which the bid shall stand cancelled. On submission of PBG, letter of commencement of work shall be issued.

7. The employer reserves the right to postpone the date for presentation and opening of Tenders and will give timely notice of any such postponement to the prospective Tenderers.

i. Acceptance or rejection of any tender is left entirely to the discretion of the authority empowered to deal with the matter and no query/ explanation can be demanded by any Tenderer for the cause of rejection of his tender.

ii. If the Tenderer deliberately gives wrong information in his Tender or creates circumstances for the acceptance of his tender, the NID Assam reserves the right to reject such Tender at any stage.

iii. If a Tenderer seeks clarifying his quotations or rates, this should only be done in a separate covering letter. No material modifications to the specifications, item descriptions, contract clause, etc. will however be entertained. Other clarifications may be considered. The contents of a covering letter sent along with the tender will be considered as part of the quotation. If any of these conditions admitted for consideration has a financial bearing on the cost quoted, the additional cost arising out of these conditions will be added for comparative evaluation of tenders.

iv. By submitting a tender for the work, a Tenderer will be deemed to have satisfied himself by actual inspection of the site and locality of the work, that the rates quoted by him in the tender will be adequate to complete such work according to the specifications and conditions attached thereto and he has taken into account all conditions and difficulties that may be encountered during its progress and to have quoted labour and material rates which shall include cost of materials with taxes, Octroi and other duties, lead, lift, loading and unloading, freight for materials, and all other charges including the furnishing of all plant, Equipment, tools, scaffolding and other facilities and services, necessary or proper for the completion and maintenance of the work, except such as may be otherwise expressly provided for in the contract documents for the completion and maintenance of the work to the entire satisfaction of the Engineer.

v. The successful Tenderers shall make his own arrangements for all materials, except as specified in the contract, if any.

vi. The quantities shown in the attached schedule are given as a guide and approximate only and are subject to variation according to the needs of the Employer. The Employer accepts no liability for their accuracy. The Employer does not guarantee work under each item of the schedule.

vii. Each page of the tender shall be signed by the Tenderer. Tender by partnership or joint family firm may be signed in the firm's name by one of the partners or managers as the case may be or any other duly authorized representative followed by the name and designation of the persons so signing. An attested copy of the partnership deed must accompany the tender of any partnership firm. Tenders by a company shall be signed with the name of the company by a person authorized on this behalf and Power of Attorney or other satisfactory proof

showing that the person signing the tender documents on behalf of the company is duly authorized to do so, shall accompany the tender. The Employer will not be bound by any Power of Attorney granted by the Tenderers or by changes in the composition of the firm, made subsequent to the execution of the contract. It may, however, recognize such Power of Attorney and changes after obtaining proper legal advice, the cost of which may be chargeable to the contractor.

viii. With their quotations the Tenderers shall submit by manually signing all schedules, specifications, GCC, special conditions, etc. in token of acceptance thereof. The signature on the tender schedule alone shall also be deemed to be taken as acceptance of all these.

ix. If a Tenderer expires after the submission of his tender or after the acceptance of his tender the Employer may deem such tender as cancelled. If a partner of the firm expires after the submission of their tender, the Employer may deem such tender as cancelled UNLESS THE FIRM RETAINS its character.

x. If the Tenderer has a relative employed in any capacity in the NID, ASSAM, he shall inform the authority calling for tenders of the said fact when submitting his tender, failing which his contract may be rescinded. If the said fact subsequently comes to light, he shall be liable to make good to the Employer any loss or damage resulting from such cancellation.

xi. No contract work however petty may be carried out except under and in accordance with a duly executed agreement or on a special written authority from a duly authorized officer of the Employer.

xii. No agreement is valid unless signed by contractor or his duly authorized agent and by a competent person on behalf of the Employer.

xiii. Form of Tender, Invitation to Tender, Instruction to Tenderer, General Conditions of Contract, Special Conditions of Contract, Specifications, Drawing and the rates and amount accepted against the items of the Tender schedule together with the tender covering letter, and all correspondence entered into between the Employer and the Tenderer prior to the issue of the Letter of Acceptance and the Letter of Commencement awarding the work shall form the contract.

xiv. If there is any conflict between any of the provisions in the special conditions and those in any of the other documents referred to, the provisions in the special conditions shall prevail.

xv. If there be any difference between the description in the specification and drawings and the works items in the tender schedule, the work items in the Tender schedule shall prevail for determining the rates.

xvi. In the event of any discrepancy between the rate quoted in the Tender in words and these quoted in figures, the rates quoted in words shall control.

xvii. Acceptance of the tender will be intimated to the successful Tenderer through a letter of acceptance. The contractor shall then be required to execute an Agreement within the time specified in the letter of Commencement. In the event of failure on the part of the contractor to sign the Agreement within the specified time, the acceptance of his tender shall consider as withdrawn.

xviii. On completion of the work, contractor will hand over the work to the Employer /NID, ASSAM in approved format and after clearing the site to the entire satisfaction of the Client.

8. The bidder is encouraged to visit and examine the Site of Works and its surroundings and obtain all information that may be necessary for preparing the NIT. The costs of visiting the site shall be at the agency's own expense.

9. Any tender received by the Employer after the prescribed deadline will be returned un-opened to the bidder.

10. The quantities furnished in this schedule are only approximate and can be increased or decreased at the discretion of NID, Assam.

11. In case the agency leaves the work incomplete, NID, Assam shall have the right to have the

work completed through any other agency and recover the extra expenditure incurred by NID, Assam in so doing from any money due or to become due to the agency.

12. The details of Taxes/GST and other levies legally leviable and intended to be claimed should be clearly indicated in the NIT. Where this is not done, no claim on these accounts would be admissible later.

13. Before issuance of the work order, the Tender Inviting Authority may verify the credential & other Documents of the lowest tenderer if considered necessary. After verification, if it is found that such documents submitted by the lowest tenderer are either manufactured or false in that case, a work order will not be issued in favour of the tenderer under any circumstances.

14. PERFORMANCE SECURITY:

a) The successful Tenderer will have to deposit a Performance Security of 10% of the value of contract awarded by way of Demand Draft / Fixed Deposit Receipt (FDR) / from a nationalized bank and hypothecated in favour of "**National Institute of Design, Assam**" with a validity of 60 days beyond completion of work / contract and shall be renewed on extension of contract.
b) The Performance Guarantee will be discharged by NID, Assam after completion of the Contractor's obligations including any warranty obligations under the contract.
c) The performance Guarantee (PBG) shall be released after the physical completion of the work based on the 'completion certificate' issued by the competent authority stating that the agency has completed the work in all respects satisfactorily.
d) The PBG shall be liable to be forfeited by the NID, Assam in case of any breach of any term and conditions of this contract by the contractor.

15. UNSATISFACTORY WORK:

a) In the event of Contractor's failure to execute the contract to the satisfaction of the NID, Assam, the NID, Assam reserves the right: to reject any part of the Contract executed and withhold payment for such portion of the Contract till such time the defects are rectified to the satisfaction of the NID, Assam.
b) In the event of Contractor's failure to execute the contract to the satisfaction of the NID, Assam, NID, Assam reserves the right to terminate the Contract by giving 1 months' notice in writing without assigning any reason and to get the Contract executed by other agency at the risk and cost of the Contractor.

16. PAYMENT TERMS:

After successful completion of work duly certified by Engineer In-charges.

17. URGENT WORKS:

If any urgent work (in respect whereof the decision of the of the Engineer in charge NID, Assam shall be binding and final) become necessary for the safety of the work or personnel and the Contractor is unable or unwilling to carry it out, the Engineer -in-charge, NID, Assam shall have the right to employ other agencies as he may consider expedient. Labour charges and transportation charges only will be deducted from the vendor if not attended on time.

18. Specialized work and new work:

If any New work is in respect to requirement of new asset, installation of new asset of new building, where quantity of the material and manpower cost is exceeding the permitted amount as per GFR rules, the work will be awarded through tendering only. If any Specialized work is in respect to shifting of equipment's, testing, calibration, troubleshooting, and programming is required the

contractor shall submit quotation and NID shall award the work as per approval.

19. Liquidated Damages:

Liquidated damages (LD) clause shall be applicable as 0.50% (1/2 Percent) per week of the Contract Value. The LD shall be deducted if the Vendor does not attend the breakdown within stipulated time & AMC visit beyond reasonable period. The maximum amount of the LD shall be 5% (Five Percent) of the Contract Value.

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NIDJ
राष्ट्रीय डिज़ाइन संस्थान, असम
National Institute of Design, Assam

Form 4: UNDERTAKING - 1
(To be submitted in Bidder's Letter head)

Tender No.: NIDJ/2026-27/ESTATE/NIT/0661

This is to certify that I/we have carefully gone through the drawings/specifications/scope of work, etc. given in the tender document & have clearly understood the site working conditions, time schedule given and have accordingly quoted my balanced rates after going through all details. I/we hereby give an undertaking that I/we shall carry out the work strictly as per the given specifications and shall complete the same within the stipulated time frame.

Signature of the tenderer / Constituted Attorney.
(With date and Official Seal)

Place:
Date:

NIDJ
राष्ट्रीय डिज़ाइन संस्थान, असम
National Institute of Design, Assam

Financial Quotation

NIDJ/2026-27/ESTATE/NIT/0661

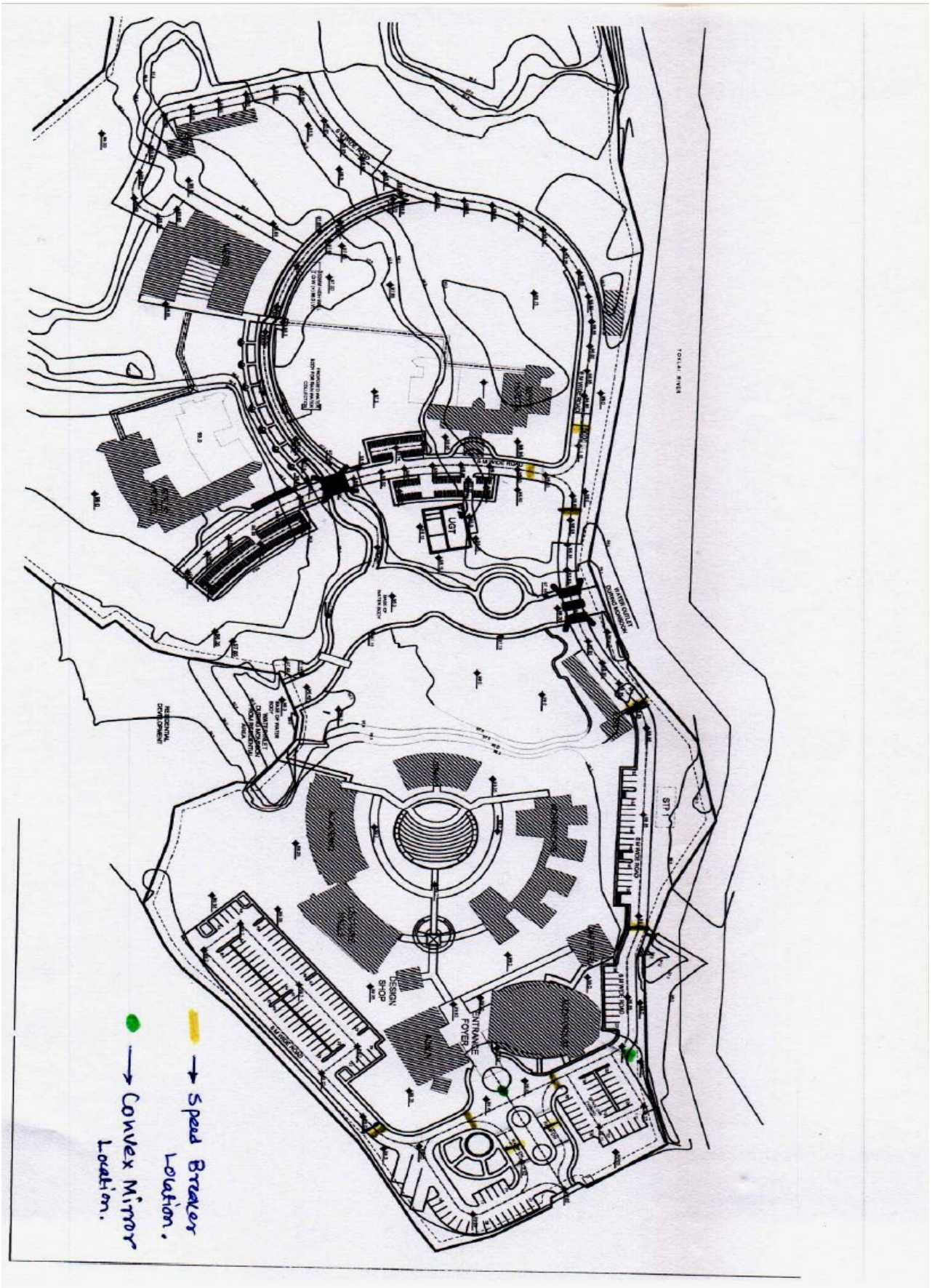
Installation of PVC heavy duty Speed Breakers and Convex Mirrors (2 nos)" at NID, Assam.

BILL OF QUANTITY (BOQ) AND PRICE BID SCHEDULE

			Unit	Quantity	Rate including GST	Amount
1	NS	Providing and Fixing Black & Yellow PVC Heavy duty Speed Breaker/Bump of size 250x350x50 mm with both side reflecter having wt. of each plate not less than 4 kg/mtr. and bearing capacity 35 to 40 tonne including nails and addhesive as per direction of Engineer - in - charge.	Meter	66.00		
2	DSR-13.26	Providing and fixing of 600 mm diameter unbreakable outdoor Polycarbonate Convex Mirror with UV-resistant ABS backing shell and protective hood, including MS wall/pole mounting brackets, heavy-duty clamps, anchor bolts and necessary fasteners, complete in all respects as per directions of Engineer-in-Charge.	Nos	02		
		Total Amount (Incl GST)				

Amount in words Including GST

(Rs.……
……)

(Signature of the bidder with seal)

Location of Speed breaker