

No. NIDJ/2023-24/Admin./Committees/65/1064

Date: 09.01.2026

कार्यालय जापन / OFFICE MEMORANDUM

Ref: OM No. NIDJ/2023-24/Admin./Committee/0848 dated 10.01.2024

The following committees of the institute are reconstituted as below:

I) विभागीय हिंदी कार्यान्वयन समिति Departmental Hindi Implementation Committee (DHIC)

1	Chairperson	Director
2	Faculty	K. Harish Singh
3	Member	Rakesh Moheswary
4	Member	Titu Mili
5	Member Secretary	Krishna Das
6	Coordinator	Hindi Typist cum Translator

II) टेंडर खोलना, मूल्यांकन और स्थानीय खरीद समिति Tender Opening, Evaluation & Local Purchase Committee (TEPC).

1	Chairperson	Dulumoni Kalita
2	Member	Rakesh Moheswary
3	Member	Dr. Dinamani Thakuria
4	Member	Dr. Neelarnab Dutta
5	Member Secretary	Assistant Administrative Officer (Purchase Section)

III) आवश्यकता मूल्यांकन समिति Need Assessment Committee (NAC)

1	Chairperson	Dulumoni Kalita
2	Member	Rakesh Moheswary
3	Member	Rahul Saikia
4	Member	Bhaktadas Bora
5	Member Secretary	Assistant Administrative Officer (Purchase Section)

IV) आंतरिक शिकायत समिति Internal Complaints Committee (ICC)

1	Chairperson	Dr. Sumita Choudhury
2	Member	Sangeeta Deka
3	Member	Sudev Kumar Mandal
4	Member Secretary	Pallabi Gogoi
5	External Member	NGO Representative
6	Student Representatives (2 nos.) **	Invitee

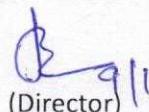
** Only when student(s) related complaints are received.

V) लघु कार्य समिति Minor Works Committee (MWC)

1	Chairperson	Dulumoni Kalita
2	Member	Rakesh Moheswary
3	Member	Sk Nawaz Ali
4	Member	Deputy Engineer (Electrical)
5	Member Secretary	Assistant Engineer (Civil)

ऊपर बताई गई सभी कमेटियों के नियम और शर्तें वही हैं जो पहले नोटिफाई की गई थीं। ऊपर बताई गई कमेटी/कमेटियों की मीटिंग के लिए कोरम तीन सदस्यों का होगा, जिसमें चेयरपर्सन भी शामिल होंगे और इसकी वैधता गठन की तारीख से 2 साल तक या अगले आदेश तक रहेगी। Terms of reference of all the above-mentioned committees are the same as notified earlier. The quorum for the meeting of the above Committee(s) shall be three member-including the Chairperson and the validity shall be for 2 years from the date of constitution of till further orders.

मेडिकल पॉलिसी और क्लेम कमेटी को खत्म कर दिया गया है। The Medical Policy and Claims committee stand abolished.



(Director)

To: All Committee Members

Copy to:

- निदेशक सचिवालय- सूचनार्थ/ Director's Secretariat for information.
- कुलसचिव सूचनार्थ/ Registrar for information.
- वित्त एवं लेखा नियंत्रक सूचनार्थ Controller of Finance & Accounts for information & necessary action.
- सहायक अभियंता (आईटी)- आवश्यक कार्रवाई हेतु /Asst. Engineer (IT) – for necessary action please.
- सभी सम्बद्ध/ All Concerned.
- व्यक्तिगत फाइल/ Personal file.
- कार्यालय प्रति/Office copy.
- Guard File