



**National Institute of Design
Assam Tocklai, Rajabari,
Jorhat-785014.**

NOTICE INVITING QUOTATION

E-mail: tenders@nidj.ac.in
Phone: 0376-231-0108

ENQUIRY NO: NIDJ/ENQUIRY/2024-25/0508
Date: 13/08/2024

**Due on: 26-08-2024
Time: 03:00 PM**

Sealed quotation in single packets are invited for the following items specifying Enquiry No, Date & Due Date, along with their credentials.

| Brief details | | | | |
|---------------|---|----------------------|-----|--------------------|
| Sl. No | Name of work | Estimated cost (INR) | PBG | Time of completion |
| 1 | Changing of 11 KV Incomer cable of NID feeder at 33/11KV Cinnamora control room under Jorhat ESD-II, APDCL. | Rs. 285450 | 5% | 30 days |

Important Note:

Please note that e-mail bids are not acceptable however queries regarding above NIQ (if any) may be submitted through email to tenders@nidj.ac.in

Sealed quotation in single packets should reach this office not later than the above-mentioned due date and time.

Documents without signature are not acceptable. Kindly go through the Instruction to the bidders & Terms and conditions enclosed herewith before submission of bids.

BIDS SHOULD BE ADDRESSED TO DIRECTOR, NID ASSAM ONLY

Sd/-
Chief Administrative Officer

INSTRUCTIONS TO BIDDERS AND TERMS AND CONDITIONS

1. The Quotations and any order resulting from this enquiry shall be governed by our Conditions of Contract/purchase Order and bidder quoting this enquiry shall be deemed to have read and understood the same in to.
2. Where counter terms and conditions have been offered by the Bidder, the same shall not be deemed to have been accepted by NID, Assam unless our specific written acceptance thereof is obtained.
3. Quotations should be submitted in the prescribed FORMAT attached with this Enquiry and the same should be submitted to the Director, NID Assam in a sealed envelope superscribing the same with our enquiry No., date, due date and brief description of item on or before the due date. Late/delayed/incomplete/unsigned bids will not be considered. Envelopes received without Enquiry number, date, due date and brief description of item shall be subject of rejection. The quoted prices should be valid for a period of 90 days from the last date of submission of bids. NID, Assam is not bound to accept lowest rate/s. NID, Assam reserves the right to place order to one or more parties as deemed appropriate.
4. Prices are required to be quoted according to the units indicated in the tender form/Enquiry. When quotes are given in terms of units other than those specified in the attached form, relationship between the two sets of units must be furnished.
5. Quotations should be free from Correction and Erasures. Corrections, if any, must be attested. All amounts shall be indicated both in words as well as in figures. Where there is difference between amounts quoted in words and figures, amount quoted in words shall prevail. Unsigned bids will summarily be rejected. If there is a discrepancy between the unit price and total price, unit price shall prevail.
6. A sample hard copy must be submitted in the prescribed template along with the bids. Quality of the sample will be taken into account while evaluation of the quotes.
7. The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

8. Scope of Work

Changing of 11 KV Incomer cable of NID feeder at 33/11KV Cinnamora control room under Jorhat ESD-II, APDCL.

9. Eligibility of the bidder:

| | |
|--|--|
| Years of Past Experience Required for same / similar service | 1 year (s) |
| Mandatory Documents required from seller | Copies of valid (i) Trade License, (ii) PAN, (iii) AADHAR, (iv) GST Certificate, APDCL empaneled document. |
| Past performance | Minimum 1 Proof of similar works (Electrical works, substation work, HT works) need to be submitted. |
| Bidder eligibility criteria | The Bidder Should be APDCL empaneled. |
| Non- Blacklisting Certificate | The bidder should submit a Notarized Black Listing Certificate. |

Any Bidder found to have a conflict of interest shall be disqualified. A Bidder may be considered to have a conflict of interest for the purpose of this bidding process, if the Bidder:

- i. directly or indirectly controls, is controlled by or is under common control with another Bidder; or
- ii. receives or has received any direct or indirect subsidy from another Bidder; or
- iii. has the same legal representative as another Bidder; or
- iv. has a relationship with another Bidder, directly or through common third parties, that puts it in a position to influence the bid of another Bidder, or influence the decisions of the Employer regarding this bidding process; or
- v. any of its affiliates has been hired (or is proposed to be hired) by the Employer as Engineer for the Contract implementation.
- vi. has a close business or family relationship with the concerned professional staff of the project implementing agency.

10. Evaluation of Quotations

The quotations will be evaluated based on the documents submitted and rates quoted. The bidders not submitting the afore-mentioned documents shall be summarily rejected. Each quotation shall be evaluated individually. Qualified Bidders will be ranked based on Lowest rate quoted and as L1.

In case of a tie, the bidder having the highest average annual turnover for the last three year shall be awarded the purchase order. Or with highest no. of similar nature work.

Decision of the institute will be final in this regard.

11. Performance Security

The selected bidder has to submit a performance security deposit amounting **5% of the Total Value of the contract within 07 (seven) working days from the date of issue work order** from any Nationalized/Scheduled Bank in the form of Bank Guarantee/FDR drawn in favor of “National Institute of Design Assam” payable at Jorhat. The performance security deposit shall be valid for a period of minimum of 12 months from the date of issue of work order.

12. **Validity of quotes:** Quotations shall remain valid for a period not less than **90 days** after the deadline date specified for submission.

13. Defects Liability:

The “Defects Liability Period” for the work is 12 months from the date of taking over possession or work completion whichever occurs later. During this period, the contractor will be responsible for rectifying any defects in the completed work free of cost to the Employer. Any defect arising in this period will be rectified by him at his own cost. Failure to do so shall lead to forfeiture of performance security deposit.

14. **Liquidity Damages:** - In case of delay in completion of the contract, liquidity damages (L.D) may be levied at the rate of ½% of the contract value per week of delay or part thereof, subject to a maximum of 5 per cent of the contract value.

15. **Payments:** **The total amount shall be directly paid to the selected bidders bank account by means of NEFT/RTGS or other mode of online transfer.**

16. NID, Assam shall be under no obligation to accept the highest / lowest rates or any tender and reserves the right of acceptance of the whole or any part of the tender.

17. **Force Majeure:** Standard force majeure clauses shall be applicable.
18. The Director, NID, Assam reserves the right to accept or reject any bids/quotations fully or partly or to cancel the enquiry without assigning any reason thereof.
19. **Jurisdiction:** The contract shall be governed by the Laws of India for the time being in force. The Courts of Jorhat only shall have jurisdiction to deal with and decide any legal or dispute arising out of this Contract/Purchase Order.

Sd/-
Chief Administrative Officer

QUOTATION FORMAT

(To be submitted in Bidder's Letter head)

To,
 The Director
 National Institute of Design, Assam
 Tocklai, Rajabari
 Jorhat-785014
 Assam.

Sir/Madam,

| Sr.No | Ref | Description | Qty | UOM | Rate | GST rate | GST % | Total (INR) |
|-------|------------------------------------|---|-----|-----|------|----------|------------------|-------------|
| 1 | APDCL/CGM/(PP&D) SOR/2021-22/82 | 11 KV Grade XLPE Cable 1 Cx185 sqmm | 180 | mtr | | | | |
| 2 | Do | 11 KV XLPE 3 Cx 185 sqmm cable kit (Indoor) | 3 | No. | | | | |
| 3 | Do | 11 KV XLPE 3 Cx 185 sqmm cable kit (outdoor) | 3 | No. | | | | |
| 4 | Do | 11 KV LA Station Type | 1 | Set | | | | |
| 5 | Do | GI Nuts and bolt assorted | 3 | KG | | | | |
| 6 | Do | Supply, installation, testing and commissioning Charges | 1 | Job | | | | |
| | | | | | | | Sub-Total | |

I have carefully gone through the ENQUIRY No. NIDJ/ENQUIRY/2024-25/..... Dated..... and have quoted the following rates against my offer:

I further certify that I am an authorized signatory of my company / firm /establishment, and I am, therefore competent to quote the rates.

Thanking You

(Bidders name with seal and signature)

PBG FORMAT

PERFORMANCE BANK GUARANTEE

To: _____ *[name of Employer]*
_____ *[address of Employer]*

WHEREAS _____ *[name and address of Contractor]*
(hereinafter called "the Contractor") has undertaken, in pursuance of Contract No. _____ dated
_____ to execute _____ *[name of Contract and brief description*
of Works] (hereinafter called "the Contract");

AND WHEREAS it has been stipulated by you in the said Contract that the Contractor shall furnish you with a Bank Guarantee by a recognized bank for the sum specified therein as security for compliance with his obligations in accordance with the Contract.

AND WHEREAS we have agreed to give the Contractor such a Bank Guarantee.

NOW THEREFORE we hereby affirm that we are the Guarantor and responsible to you, on behalf of the Contractor, up to a total of _____ *[amount of guarantee]*
¹ _____ *[in words]*, such sum being payable in the types and proportions of currencies in which the Contract Price is payable, and we undertake to pay you, upon your first written demand and without cavil or argument, any sum or sums within the limits of _____ *[amount of guarantee]*¹ as aforesaid without your needing to prove or to show grounds or reasons for your demand for the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the Contractor before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the Contract or of the Works to be performed thereunder or of any of the Contract documents which may be made between you and the Contractor shall in any way release us from any liability under this guarantee, and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid until 28 days after the date of issue of the Certificate of Completion.

Signature and seal of the guarantor _____
Name of Bank _____
Address _____
Date _____