

RECRUITMENT NOTIFICATION

**1 POST OF MEDICAL OFFICER & 1 POST OF RESIDENTIAL PARAMEDICAL STAFF
ON CONTRACTUAL BASIS AT NID ASSAM, JORHAT**

Applications are invited from interested candidates for the following post(s) purely on contractual basis:

1. One Medical Officer
2. One Residential Paramedical staff

Tenure: Initially for a period of 1 (One) Year. (May be extended further depending on the performance of the candidate and as per requirement of the Institute.)

Last Date of submission of application: 15.01.2023, up to 5:00 PM

Details of educational and experience criteria are in the following page.

Interested candidates may submit their applications with their CV/Resume along with self-attested copies of the relevant educational qualification, experience etc. to the email id careers@nidj.ac.in within the mentioned date & time.

The Institute reserves the right to relax experience and age in exceptional and deserving cases.

Canvassing in any form/bringing in any influence will be treated as a disqualification for the post.

The Director, NID, Assam reserves the right to cancel the recruitment notification without assigning any reason thereof.

The selected candidate has to devote full time in the institute.

1. MEDICAL OFFICER

Essential Qualifications: MBBS (with valid medical council registration) from recognized Institute/ College approved by Medical Council of India/ State Medical Council.

Minimum Experience: A minimum experience of 3 years working with Government Hospital / Organisations / reputed and recognised Private Hospitals is mandatory.

Desirable Qualification / Experience: M.D. [Medicine] (with valid medical council registration) from a Government recognized Institute / Hospital / Organization affiliated with Medical Council of India or State Medical Council.

Job Description: To examine & treat patients, refer to higher centres, if needed. Verification of medical bills received as submitted by the institute administration and confirming the eligibility as per extant rules. Maintenance of health records of employees & students, Issue of Medical and Fitness certificates, verifying pre-employment medical reports, handling medical emergencies at any time of the day, provide First-Aid treatment in case of accidents, follow up treatment with hospitals where students, employees or their officially approved dependents are referred/ admitted. Any other duties as assigned from to time.

Duty hours: Monday to Saturday and on call in case of emergency

Upper Age Limit: 50 years

Remuneration: Rs 90,000 per month (Consolidated)

Mode of Selection: Personal Interview

2. RESIDENTIAL PARAMEDICAL STAFF

Essential Qualifications: B.Sc. Nursing / GNM from recognized Institute/ College approved by Nursing Council of India / State Nursing Council.

Minimum Experience: A minimum experience of 2 years working with Government Hospital / Organisations / reputed and recognised Private Hospitals is mandatory.

Desirable Qualification/Experience: A minimum experience of 5 years working with Government Hospital / Organisations / reputed and recognized Private Hospitals is mandatory.

Job Description: Initial patient assessment, monitoring patients' vital signs, nurturing patients to recovery. Assist the medical officer during examinations/treatments. Administer prescribed medications, sterile dressings.

Maintain confidentiality of patient's records. Perform miscellaneous job-related duties as assigned.

Duty hours: On all weekdays and on call in case of emergency. Weekly off may be decided on mutual understanding between the institute and the selected candidate.

Upper Age Limit: 32 years

Remuneration: Rs 40,000 per month (Consolidated)

Mode of Selection: Personal Interview

Sd/-

मुख्य प्रशासनिक अधिकारी / Chief Administrative Officer