

**National Institute of Design Assam  
Tocklai, Rajabari, Jorhat-785014  
Assam**

**20.09.2021**

---

**REQUEST FOR PROPOSALS  
(NIDJ/ESTATE/RFP/2020-21/2205-A)**

---

|  |   |
|--|---|
| <b>NAME OF THE WORK</b>                              | <b>Cleaning of all plumbing fitting and fixtures including Underground tanks of Water treatment plant and Overhead tanks at NID, Assam.</b> |
| <b>LAST DATE &amp; TIME FOR RECEIPT OF QUOTATION</b> | <b>27.09.2021 UPTO 15:00 Hrs</b>  |
| <b>TIME &amp; DATE OF OPENING OF QUOTATION</b>       | <b>27.09.2021 UPTO 15:30 Hrs</b>  |

Sealed RFP are invited from reputed Contractors for Cleaning of all plumbing fitting and fixtures including Underground tanks of Water treatment plant and Overhead tanks at NID, Assam.

The interested parties may send their sealed proposals superscribed with 'RFP for Cleaning of all plumbing fitting and fixtures including Underground tanks of Water treatment plant and Overhead tanks at NID, Assam addressed to Chief Administrative officer, NID, Assam latest by 27.09.2021. The quotations will be opened on the same day at 3.30 PM. If the above date of opening tender happens to be on a holiday or due to any other valid reason, the tender opening process will be done on the next working day or the day fixed by the undersigned.

Late submission of RFP will not be accepted. Proposals by "Telex/Telegram/Fax/e-mail" will not be accepted. RFP may be submitted by Registered Post, by Hand in Person or by Courier. However, any delay on this account shall not be accepted as a reason for exception. The undersigned reserves the right to cancel, alter or modify while finalizing the quotation. Envelopes received without date, due date and brief description of item may be rejected.

## **INSTRUCTIONS TO BIDDERS AND TERMS AND CONDITIONS**

1. The RFP and any order resulting from this enquiry shall be governed by our Conditions of Contract/work Order and bidder quoting this enquiry shall be deemed to have read and understood the same in toto.
2. The RFP, at the bidder's own responsibility and risk is encouraged to visit and examine the Site of Works and its surroundings and obtain all information that may be necessary for preparing the RFP. The costs of visiting the site shall be at the contractor's own expense.
3. Where counter terms and conditions have been offered by the Tenderer, the same shall not be deemed to have been accepted by NID, Assam unless our specific written acceptance thereof is obtained.
4. The Bidder shall quote price in clear terms and the specification of products.
5. The proposal should include scientific methods of cleaning of all plumbing fitting and fixtures including Underground tanks of Water treatment plant and Overhead tanks. The details of work methodology should be indicated in the proposal.
6. The RFP shall be typed and signed by the bidder. RFPs without Ink signature shall not be accepted.
7. RFP shall remain valid for a period not less than 120 days after the deadline date for bid submission.
8. The rates specified are firm and not subject to any variation. The quoted prices should be firm for a period of 120 days from due date for placing order. NID, Assam is not bound to accept lowest rate/s. NID, Assam reserves the right to place on one or more parties.
9. Before the deadline for submission of RFP, the Employer may modify the RFP documents by using addenda/corrigendum.
10. Work order shall be issued to the successful bidder.
11. RFP should be free from Correction and Erasures. Corrections, if any, must be attested. All amounts shall be indicated both in words as well as in figures. Where there is difference between amounts quoted in words and figures, amount quoted in words shall prevail. Unsigned quotations will summarily be rejected. If there is a discrepancy between the unit price and total price, unit price shall prevail.
12. NID, Assam shall be under no obligation to accept the lowest or any RFP and reserves the right of acceptance of the whole or any part of the tender or portion of the quantity offered, and the tenderers shall supply the same at the rate quoted.
13. Any RFP received by the Employer after the prescribed deadline will be returned un-opened to the bidder.
14. The quantities furnished in this schedule are only approximate and can be increased or decreased at the discretion of NID, Assam to record the measurements.
15. The agency shall engage skilled workers. Necessary tools, accessories to complete the works within the prescribed time- period.

16. The work shall be done to the satisfaction of the representative of NID, Assam. The works shall be done in accordance with the specifications and the relevant standards set up by the Indian Standard (if applicable).
17. In case the agency leaves the work incomplete, NID, Assam shall have the right to have the work completed through any other agency and recover the extra expenditure incurred by NID, Assam in so doing from any money due or to become due to the contractor.
18. The agency shall be responsible for any accident, damage or injury caused to any of his employees or property or any person or property in course of the work and shall hold NID, Assam blameless in respect thereof and in respect of any claim made by any person or any reasons whatsoever.
19. The work shall be carried out without causing any inconvenience to NID, Assam and to other works in progress and any losses or damage to NID, Assam owing to the assigned work shall be made good by the contractor free of cost.
20. The details of Taxes/GST and other levies legally leviable and intended to be claimed should be clearly indicated in the RFP. Where this is not done, no claim on these accounts would be admissible later.
21. Tenderer should furnish EMD if asked for by the Purchaser.
22. The successful Vendor/Bidder should pay liquidated damages @  $\frac{1}{2}$  % (half percent) of the total contract/order value for the delay of each week in the scheduled date of completion of the work envisaged in the Contract/work Order subject to a maximum of 5% (Five percent) of the total Contract/Order value.
23. Payment will be made half yearly on two numbers of visit on half yearly basis.
24. In case of dispute arises, the decision of NID, Assam authority shall be final and binding on bidders.
25. The undersigned reserves the right to reject or accept any or all the RFP received fully or partly without assigning any reason thereof
26. The contract shall be governed by the Laws of India for the time being in force. The Courts of Jorhat only shall have jurisdiction to deal with and decide any legal or dispute arising out of this Contract/Purchase Order.

Note: Bidder should submit the copy of GSTIN / ARN Certificate & PAN card along with the offer.

## Recommended Process for Tank Cleaning

- Stage 1: Mechanized Dewatering.
- Stage 2: Sludge Removal.
- Stage 3: High Pressure Cleaning
- Stage 4: Vacuum Cleaning
- Stage 5: Anti-bacterial Spray

## Recommended Process for Pipeline Cleaning

- The pipeline should be cleaned by using chemical Hydrogen Peroxide & Citric acid (Food Grade).
- Vacuum cleaning of pipe. (If necessary)

## Format of Financial proposal-

| <u>SL. NO.</u> | <u>PARTICULARS</u>   | <u>QTY(NOS.)/<br/>CAPACITY<br/>(L)</u> | <u>RATE<br/>PER NO./ LTR.</u> | <u>TOTAL<br/>AMOUNT</u> |
|----------------|----------------------|--|-------------------------------|-------------------------|
| 1              | RCC UNDERGROUND TANK | 1,80,000 LTR                           |                               |                         |
| 2              | PVC O/H WATER TANK   | 34 NOS.                                |                               |                         |
| 3              | PIPEN LINE OUTLETS   | 426 NOS.                               |                               |                         |

  
 20/09/2021  
 Chairman, Purchase Committee