

**National Institute of Design Assam  
Tocklai, Rajabari, Jorhat-785014  
Assam**

## **SHORT NOTICE INVITING QUOTATION**

**FOR**

**Supply and Installation of M.S Section Loom Tables with  
Laminated Ply top at Weaving workshop of Textile  
department, NID, Assam**

**(NIQ No.: NIDJ/Estate/NIQ/20-21/01)**

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## SHORT NOTICE INVITING QUOTATION



No.: NIDJ/Estate/NIQ/20-21/01

Dated: -24/02/2021

Sealed quotations are invited on behalf of the Registrar, NID, Assam for the Supply of following Goods/Material from reputed Suppliers/ Agencies/Firms.

SL.No	Name of Work	EMD	Date of submission and opening of quotation	Delivery period of Goods/items
1	Supply and Installation of M.S Section Loom Tables with Laminated Ply top at Weaving workshop of Textile department, NID, Assam	Rs.6,300	02.03.2021	14 days


The address of the firm submitting the quotation and the Officer to whom the quotation is addressed must appear distinctly on sealed covers superscribed with. "**Quotation for Supply and Installation of M.S Section Loom Tables with Laminated Ply top at Weaving workshop of Textile department, NID, Assam**".

Quotation forms and conditions can be downloaded from the NID, Assam website (i.e. [www.nidj.ac.in](http://www.nidj.ac.in)). In case of downloading of NIQ from website, it will be the responsibility of Supplier/Agency / firm to ensure that complete documents have been downloaded. *The time for submission of quotations are up-to 12:00 PM on dated 02.03.2021 which shall be opened on the same day at 3:00 PM on the date given above.* The undersigned reserves the right to accept or reject any quotation without assigning any reason.

**Note: - The Supplier/Agency/Firm shall quote their rates in the NIQ downloaded from the NID, Assam website. If rates are quoted in other form, it will not be considered. Agencies/Suppliers must act as per above NIQ. The Agency/Firm should sign and stamp all document.**

### ASSISTANCE TO BIDDERS

a) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority.

  
Chairperson,  
Purchase Committee



1. Purchase order shall be issued to the successful bidder.
2. An Earnest Money Deposit (EMD) for an amount of ₹ 6,300/- (Rupees Six Thousand Three Hundred) only, in the form of Demand Draft drawn in favour of the "Registrar, NID, Assam" payable at Jorhat, issued from a Nationalized Bank. Supplier/Agency/Firms which are registered with MSME or with NSIC are exempted from production of EMD.
3. Quoted rates must be valid for **120** days from the last date of submission of quotation.
4. Two coats of Primer and Enamel Paint (approved colour) each shall be applied on the finished M.S. Sections. All M.S Sections shall be ISI Marked and 19 mm Plyboard shall be BWP (Boiling Waterproof)
5. The quantities shown in the schedule are tentative. The Supplier/Agency/Firm shall not claim anything extra on this account. The payment shall be made as per actual quantities and as per the conditions of the contract.
6. The Goods supplied under the contract shall be subject to inspection carried out by the departmental officers. Any defects regarding workmanship or quality of material to be used as pointed out during or after completion of work by the departmental officers shall have to be rectified by the contractor and in case the contractor fails to do so, it will be got rectified by the department at the risk and cost of the Contractor.
7. NID, Assam is not bound to accept the lowest bid.
8. All the bidders/tenders should ensure that they are GST compliant and their quoted tax structure /rates are as per GST Law.
9. After the issue of Purchase Order, if the agency fails to deliver the Goods, the Supplier/agency/Firm will be debarred for a period of three years to quote tender/quotation for NID, Assam works and EMD shall be forfeited.
10. If the supplier fails to deliver any or all of the goods or fails to perform the service within the time frame(s) incorporated in the tender, the Purchaser shall, without prejudice to other right and remedies available to the Purchaser under the tender, deduct from the quoted price, as liquidated damages, a sum equivalent to 0.5% per week of delay or part thereof on delayed supply of the quoted price .Once maximum (2%) is reached Purchaser may consider termination of the tender.
11. The Supplier/Agency/ Firm shall submit GST, PAN and Valid Registration certificate of the Supplier/Agency/Firm.
12. Defect liability period of **6 Months shall be applicable** after date of Delivery of Goods.
13. Taxes shall be deducted from the bill as per GOI rules for which the Supplier/Agency/Firm will submit a PAN, in the name of registered company proprietor for depositing TDS.
14. No advance payment will be made.
15. No T & P shall be supplied by the NID, Assam for the Supply and Installation of the Goods.
16. All materials brought at site for Supply and Installation shall be got approved from the Engineer-in-charge before being used.
17. The Supplier/Agency/Firm shall be governed by the laws and procedures established by Govt. of India and subject to exclusive jurisdiction of Competent Court and Forum in Jorhat or India only.
18. Any dispute arising out of this purchase shall be referred to the Director, NID, Assam and if either of the parties hereto is dissatisfied with the decision, the dispute shall be referred to the decision of an Arbitrator, who should be acceptable to both the parties, to be appointed by the Director of the Institute. The decision of such Arbitrator shall be final and binding on both the parties.
19. The Agency/Firm should sign & stamp all pages of the quotation.



**Chairperson,  
Purchase Committee**

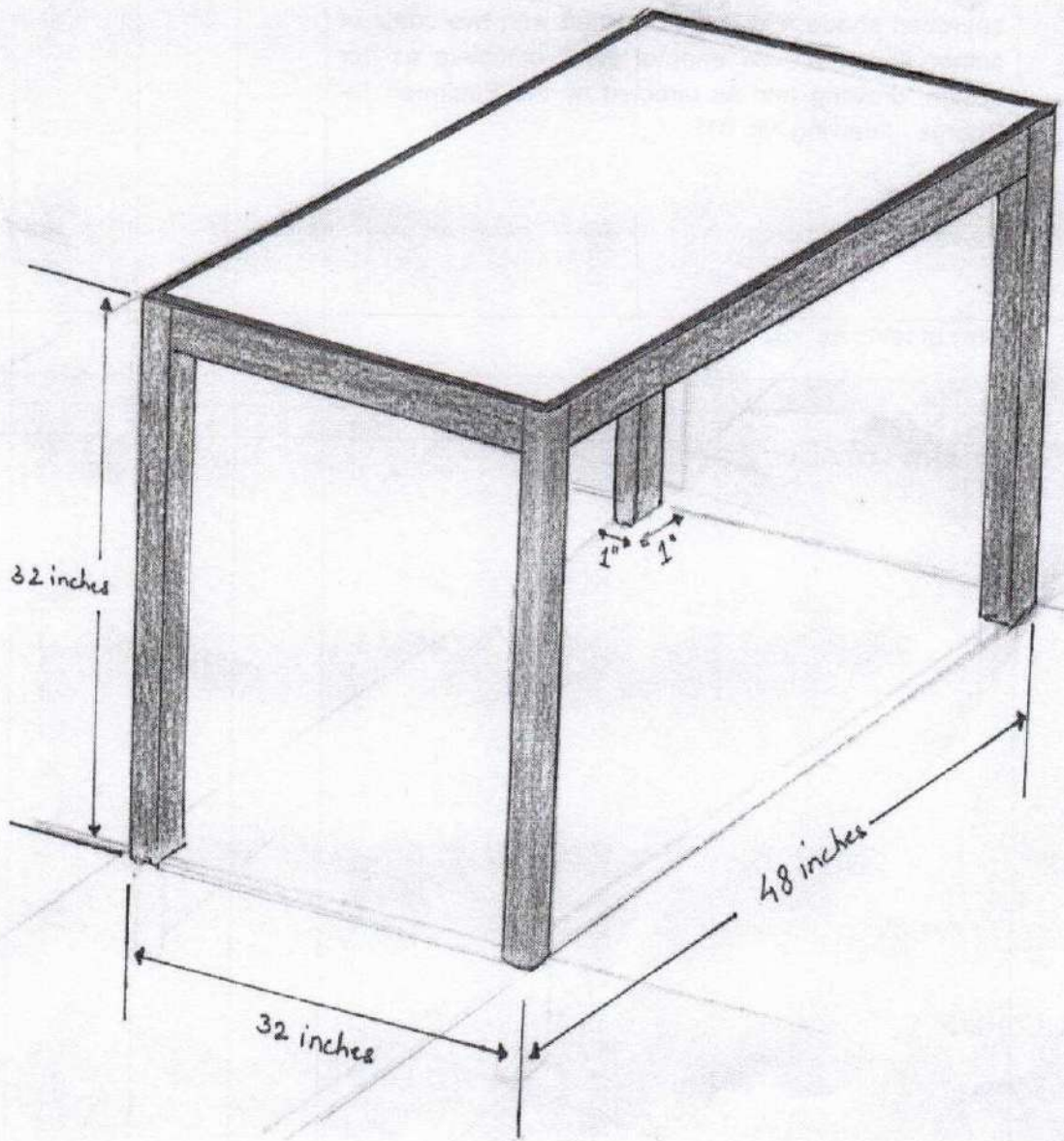


**SCHEDULE OF QUANTITY**



S.No.	DESCRIPTION OF ITEMS	UNIT	QTY.	RATE (Rs.)	AMOUNT (Rs.)
1	Supply, Installation and fixing in position Loom Table of below mentioned sizes made of M.S Frame Structure with 40 mm Square Hollow section and 35 mm angle section (at top) with Laminated ply of approved shade and colour finished with two coats of primer and approved enamel paint. complete as per design, drawing and as directed by the Engineer- In-Charge. (Drawing No. 01)				
1.1	Size of table 48"x32"x32"	Each	28		
	TOTAL				
	GST@18%				
	GRAND TOTAL I/C GST				

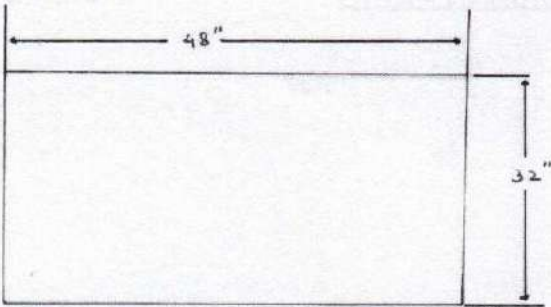
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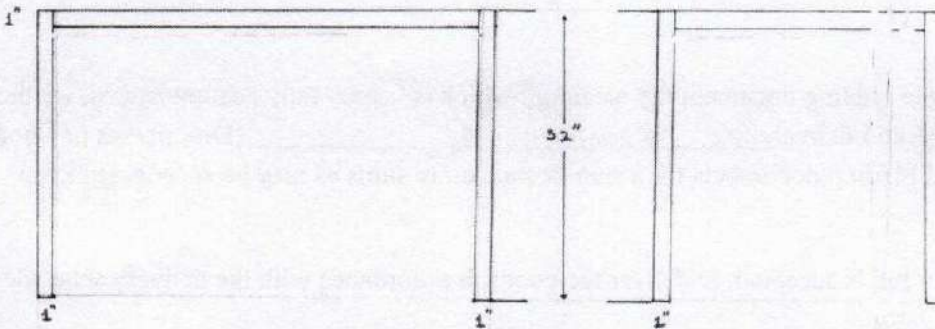
*Stalita*

Chairperson,  
Purchase Committee





32"



Chairperson,  
Purchase Committee

**BID SECURITY UNDERTAKING**



To,

The Registrar,  
National Institute of Design  
Village- Tocklai, Post Office Rajabari,  
Jorhat- Mariani Road, Jorhat Assam. Pin- 785 014

Dear Sir

Having examined the bidding document the receipt of which is hereby duly acknowledged, we the undersigned offer to supply and deliver \_\_\_\_\_ (Description of Goods) in conformity with the said bidding documents for a sum or such other sums as may be ascertained from the bid.

We undertake if our bid is accepted, to deliver the goods in accordance with the delivery schedule specified.

We agree to abide by this bid for requisite period as fixed for bid opening as per the instructions to the bidders. Further it shall remain binding upon us and accepted at any time before the expiry of that period.

Until a formal contract is prepared and executed, this bid, together with your written acceptance thereof and your notification of award shall constitute a binding contract between us.

We understand that you are not bound to accept the lowest or any bid you may receive.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_

Signature \_\_\_\_\_ in  
the capacity of \_\_\_\_\_

Duly authorized to sign the bid for and on behalf of \_\_\_\_\_

A handwritten signature in blue ink, appearing to read 'R. Kalita', is written above the printed name of the Chairperson.

**Chairperson,  
Purchase Committee**