

**National Institute of Design Assam
Tocklai, Rajabari, Jorhat-785014
Assam**

**NOTICE INVITING QUOTATIONS
(NIDJ/ESTATE/NIQ/2020-21/02), DATED-19.03.2021**

NAME OF THE WORK	Supply, fitting and fixing of aluminium partition with sliding door at workshop no. 2 and 3 at NID, Assam.
LAST DATE & TIME FOR RECEIPT OF QUOTATION	26.03.2021 UPTO 15:00 Hrs
TIME & DATE OF OPENING OF QUOTATION	26.03.2021 UPTO 15:30 Hrs

Sealed quotations are invited from Civil Contractors/Fabricators for Supply, fitting and fixing of aluminium partition with sliding door at workshop no. 2 and 3 at NID, Assam

The interested parties may send their sealed quotations superscribed with 'Quotation for Supply, fitting and fixing of aluminium partition with sliding door at workshop no. 2 and 3 at NID, Assam' addressed to Chief Administrative officer, NID, Assam latest by 26.03.2021. The quotations will be opened on the same day at 3.30 PM. If the above date of opening tender happens to be on a holiday or due to any other valid reason, the tender opening process will be done on the next working day or the day fixed by the undersigned.

Late submission of quotations will not be accepted. Quotation by "Telex/Telegram/Fax/e-mail" will not be accepted. Quotations may be submitted by Registered Post, by Hand in Person or by Courier. However, any delay on this account shall not be accepted as a reason for exception. The undersigned reserves the right to cancel, alter or modify while finalizing the quotation. Envelopes received without date, due date and brief description of item may be rejected.



Chairperson, Purchase Committee

INSTRUCTIONS TO BIDDERS AND TERMS AND CONDITIONS

1. The Quotation and any order resulting from this enquiry shall be governed by our Conditions of Contract/work Order and bidder quoting this enquiry shall be deemed to have read and understood the same in toto.
2. The Quotationer, at the quotationer's own responsibility and risk is encouraged to visit and examine the Site of Works and its surroundings and obtain all information that may be necessary for preparing the quotation. The costs of visiting the site shall be at the contractors own expense.
3. Where counter terms and conditions have been offered by the Tenderer, the same shall not be deemed to have been accepted by NID, Assam unless our specific written acceptance thereof is obtained.
4. The Bidder shall quote price in clear terms and the specification of products. The rates quoted must be inclusive of all taxes, cost of supply at site, loading unloading charges, warranty and installation charges etc.
5. The bid shall be typed and signed by the bidder. Quotations without Ink signature shall not be accepted.
6. Quotations shall remain valid for a period not less than 120 days after the deadline date for bid submission
7. The rates specified are firm and not subject to any variation. The quoted prices should be firm for a period of 120 days from due date for placing order. NID, Assam is not bound to accept lowest rate/s. NID, Assam reserves the right to place on one or more parties.
8. Before the deadline for submission of Quotation, the Employer may modify the quotation documents by using addenda/corrigendum.
9. The work should be completed within 10 days.
10. Work order shall be issued to the successful bidder.
11. The materials used for the works shall be of good quality and approved make/manufacture and as per the specifications. The work must be carried out in workman like and expeditious manner. All the materials and works shall be complying to relevant Indian Standards/manufactures specifications and procedures
12. Prices are required to be quoted according to the units indicated in the tender form.
13. Tender should be free from Correction and Erasures. Corrections, if any, must be attested. All amounts shall be indicated both in words as well as in figures. Where there is difference between amounts quoted in words and figures, amount quoted in words shall prevail. Unsigned quotations will summarily be rejected. If there is a discrepancy between the unit price and total price, unit price shall prevail.
14. NID, Assam shall be under no obligation to accept the lowest or any tender and reserves the right of acceptance of the whole or any part of the tender or portion of the quantity offered, and the tenderers shall supply the same at the rate quoted.
15. Any Quotation received by the Employer after the prescribed deadline will be returned un-opened to the bidder.
16. The quantities furnished in this schedule are only approximate and can be increased or decreased at the discretion of NID, Assam to record the measurements.
17. The contractor shall engage skilled workers. Necessary tools, accessories to complete the works within the prescribed time- period.

18. The work shall be done to the satisfaction of the representative of NID, Assam. The works shall be done in accordance with the specifications and the relevant standards set up by the Indian Standard.
19. In case the contractor leaves the work incomplete, NID, Assam shall have the right to have the work completed through any other agency and recover the extra expenditure incurred by NID, Assam in so doing from any money due or to become due to the contractor.
20. The contractor shall be responsible for any accident, damage or injury caused to any of his employees or property or any person or property in course of the work and shall hold NID, Assam blameless in respect thereof and in respect of any claim made by any person or any reasons whatsoever.
21. The work shall be carried out without causing any inconvenience to NID, Assam and to other works in progress and any losses or damage to NID, Assam owing to the assigned work shall be made good by the contractor free of cost.
22. The details of Taxes/GST and other levies legally leviable and intended to be claimed should be clearly indicated in the tender. Where this is not done, no claim on these accounts would be admissible later.
23. Tenderer should furnish EMD if asked for by the Purchaser.
24. The successful Vendor/Bidder should pay liquidated damages @ $\frac{1}{2}$ % (half percent) of the total contract/order value for the delay of each week in the scheduled date of completion of the work envisaged in the Contract/work Order subject to a maximum of 5% (Five percent) of the total Contract/Order value.
25. Payment will be made only after satisfactory completion of the entire work. The contractor should submit the bill based on the recorded Measurements for the works done by the authorities of NID, Assam. The bill submitted by the contractor will be verified and the contractor will be given the opportunity for witnessing the verification.
26. The work should be guaranteed for a minimum period of twelve months, from that date of acceptance, against defective materials, design, workmanship, operation, or manufacture. For defects noticed and communicated during the Guarantee period, replacement/rectification should be arranged free of cost within a reasonable period of such notifications. In case where our specifications call for a guarantee period more than 12 months specifically, then such a period shall apply.
27. In case of dispute arises, the decision of NID, Assam authority shall be final and binding on bidders.
28. The undersigned reserves the right to reject or accept any or all the tenders received fully or partly without assigning any reason thereof
29. The contract shall be governed by the Laws of India for the time being in force. The Courts of Jorhat only shall have jurisdiction to deal with and decide any legal or dispute arising out of this Contract/Purchase Order.

Note: Bidder should submit the copy of GST CERTIFICATE & TRADE LICENCE Certificate along with the offer.



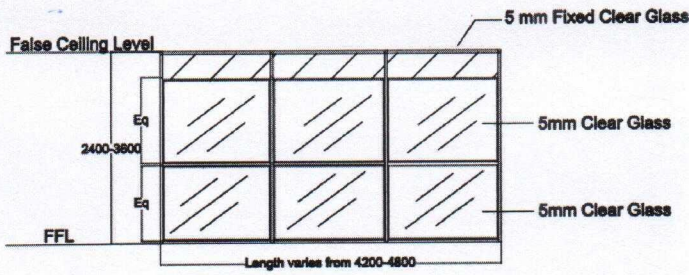
Chairperson, Purchase Committee

“Quotation for Supply, fitting and fixing of aluminium partition with sliding door at workshop no. 2 and 3 at NID, Assam”

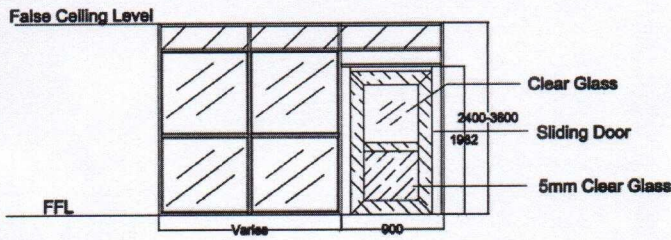
SL.No.	SOR Ref. APWD (2013-14)	Item description	Unit	Quantity	Rate	Amount in Rs.	Remarks
11 Sub Head- ALUMINIUM DOORS, WINDOWS, AND OTHER WORKS							
1	11.5	PARTITION WALLS WITH DOORS					
	11.2.5	Providing, fitting and fixing coloured anodised aluminium sliding glazed doors with anodised aluminium frames made of 100mm x 45mm x 2mm section of approved brand with door style of size 81mm x 45mm x 2mm, top rails 55mm x 45mm x 2mm, lock rails 81mm x 45mm x 2mm, fitted with glazing clip, special type rubber gasket complete including roller, tower bolt, aluminium door handle, lock, angles, cleat etc. complete as specified and directed by the department at all levels.					
	(ii)	5mm frosted glass					
		Workshop 2	Sqm	1.81			
		Workshop 3	Sqm	1.81			
2	11.5.8	Providing, fitting and fixing anodised aluminium hollow section of approved brand (Indal section 9210) of size 63.50mm x 38.10mm x 2.5mm thick for aluminium frame partition wall, with a maximum spacing of frame 1.20m for horizontal/vertical member including aluminium cleat 32mm x 50mm x 4mm thick and fixing of glass panes and pre-laminated board with taper cleat 20mm x 15mm x 1.2mm thick fixing glass panes with rubber gasket, screws, etc. as directed by the department at all levels. For partition work. (Make : Jindal Section or Equivalent) (50 MICRONS POWDER COATED)					
	(v)	12mm thick pre-laminated board and 5mm thick frosted glass panes					
		Workshop 2	Sqm	17.44			
		Workshop 3	Sqm	24.72			
3	11.3	MISCELLANEOUS					
	11.3.1	Suppling, fitting and fixing 20mm dia aluminium rod with aluminium bracket at both ends of the pelmet over door and windows as directed and specified at all levels.	M	12			
In words						Total	
						CGST.....%	
						CGST.....%	
						Grand Total	

DRAWING

PARTITION DETAILS AT WORKSHOP 2



PARTITION WITH DOOR AT WORKSHOP 2



NATIONAL INSTITUTE OF DESIGN, JORHAT, ASSAM	
SCALE : NOT TO SCALE	DATE :
ALUMINIUM PARTITION DETAIL OF PROPOSED ALUMINIUM PARTITIONS IN WORKSHOP 2	
ALL DIMENSIONS ARE IN MM	