

# **NATIONAL INSTITUTE OF DESIGN, ASSAM**

An autonomous Institution under Department for Promotion of Industry and Internal Trade  
(DPIIT), Ministry of Commerce and Industry, Govt. of India  
**Village- Tocklai, Post Office Rajabari,  
Jorhat- Mariani Road, Jorhat Assam. Pin- 785 014**  
(on the bank Tocklai river; Landmark- near LIC Divisional Office- 200mtr)

**(NIDJ/ESTATE/NIQ/20-21/2572)**

**Quotation**

**For**

**TOILET RENOVATION WORK BEHIND ACADEMIC  
BUILDING**

**NATIONAL INSTITUTE OF DESIGN, ASSAM  
Village- Tocklai, Post Office Rajabari,  
Jorhat- Mariani Road, Jorhat Assam. Pin- 785 014**

**(NIDJ/ESTATE/NIQ/20-21/2572)**

**NAME OF THE WORK : TOILET RENOVATION BEHIND  
ACADEMIC BUILDING**

**DATE OF PUBLISHING OF  
TENDER : 10.02.2022**

**LAST DATE & TIME FOR  
RECEIPT OF QUOTATION : 22.02.2022 up to 13:00 hrs**

**TIME & DATE OF  
OPENING OF QUOTATION : 22.02.2022 15:00 hrs**

**PLACE OF OPENING  
OF QUOTATION : NATIONAL INSTITUTE OF DESIGN,  
Jorhat, ASSAM  
O/o Chief Administrative officer  
Village- Tocklai, Post Office Rajabari,  
Jorhat- Mariani Road, Jorhat Assam.  
Pin- 785014**

**INSTRUCTIONS TO BIDDERS AND TERMS AND CONDITIONS**

**National Institute of Design Assam**  
**Tocklai, Rajabari, Jorhat-785014**  
**Assam**

**QUOTATION FOR TOILET RENOVATION BEHIND ACADEMIC  
BUILDING**

**(NIDJ/ESTATE/NIQ/20-21/2572)**

1. Sealed quotations are invited from reputed Civil Contractors for Toilet Renovation Behind Academic Building at NIDJ, Assam. The estimated cost put to quotation is **Rs.2.49 Lakhs**.
2. The interested parties may send their sealed quotations superscribed with ‘Quotation for Toilet Renovation Behind Academic Building at NIDJ, Assam’ addressed to Chief Administrative officer, NID, Assam latest by **18.02.2022**. The quotations will be opened on the same day at 3.30 PM.
3. If the above date of opening tender happens to be on a holiday or due to any other valid reason, the tender opening process will be done on the next working day or the day fixed by the undersigned.
4. Late submission of quotations will not be accepted. Quotation by “Telex/Telegram/Fax/e-mail” will not be accepted. Quotations may be submitted by Registered Post, by Hand in Person or by Courier.
5. However, any delay on this account shall not be accepted as a reason for exception. The undersigned reserves the right to cancel, alter or modify while finalizing the quotation. Envelopes received without date, due date and brief description of item may be rejected.
6. The complete quotation document including drawing if any, is available in portal website: **www.nidj.ac.in**. The quotation document may be downloaded and submitted as offer on or before the due date and time of submission.
7. No quotation will be considered which is not made in the prescribed form and which is not accompanied by a EMD of **2% of the estimated value as per clause 8 of section -1**.
8. Employer do not bind themselves to accept the lowest or any quotation and reserve the right to accept any quotation in part or to reject any quotation without assigning any reason thereof.

## **SECTION – 1**

### **INSTRUCTION TO QUOTATIONERS**

#### **GENERAL**

##### **1. Scope of Bid**

1.1 National Institute of Design Assam hereinafter termed “the Employer” invites quotation for the work of “Toilet Renovation Behind Academic Building at NID, Assam”.

1.2 The successful quotationer will be expected to complete the work within the stipulated contract period.

##### **2. Site Visit**

2.1 The Quotationer, at the quotationer’s own responsibility and risk is encouraged to visit and examine the Site of Works and its surroundings and obtain all information that may be necessary for preparing the quotation including socio economic scenario of the surroundings. The costs of visiting the site shall be at the contractors own expense.

##### **3. Quotation Documents**

###### **Content of Quotation Documents**

3.1 The set of quotation documents comprises the documents listed below, and addendum / corrigendum issued in accordance with clause 4.

SECTION	Notice inviting Quotation
1	Instructions to quotationers
2	General conditions
3	Special conditions
4	Bill of quantities

3.2 The quotationer is expected to examine carefully all instructions, terms and technical specifications, bill of quantities, drawings, in the Quotation document.

##### **4. Amendment of Quotation Documents**

4.1 Before the deadline for submission of Quotation, the Employer may modify the quotation documents by using addenda/corrigendum.

4.2 Any addendum/corrigendum thus issued shall be part of the quotation documents and shall be communicated in writing or by cable to all the purchasers of the quotation documents. Prospective quotationer shall acknowledge receipt of each addendum to the Employer.

## 5. Preparation of Quotation

### 5.1. Language of the Quotation

All documents relating to the Quotation shall be in the English language.

## 6. Documents comprising the Quotation

6.1 The Quotation submitted by the quotationer shall comprise the following:

- i) EMD
- ii) Schedule of Quantities (Bill of Quantities) filled with his rate for each item of work both in figures and in words and also fill up the amount column without any omission and duly sign each page of the quotation. The Bidder shall quote price in clear terms and the specification of products. The rates quoted must be inclusive of all taxes, cost of supply at site, loading unloading charges, warranty and installation charges (if any), etc.
- iii) The bid shall be typed and signed by the bidder.
- iv) The rates and prices quoted by the bidder shall be fixed for the duration of the Contract and shall not be subject to adjustment on any account.

## 7. Quotation Validity

7.1 Quotations shall remain valid for a period not less than 120 days after the deadline date for bid submission

## 8. Bid Security (Earnest Money Deposit – EMD)

A. Earnest Money Deposit (EMD) should be 2% of the Estimated Cost

B. The quotationer shall have to pay the **Earnest Money Deposit of 2% of the Estimated value** by demand draft/Pay Order/Banker's cheque drawn in favour of **“National Institute of Design, Assam ”** payable at Jorhat from any Nationalized/Schedule Bank (except Co-operative Banks) encashable at Assam.

C. Bidders with MSME or NSIC certificate are exempted from submission of EMD.

D. For unsuccessful tenderer, EMD shall be refunded within 30 days without interest after the decision to award the work is taken. EMD shall be forfeited if any tenderer withdraws their offer before finalization of the tender. Earnest money shall be refunded on receipt of Performance Guarantee submitted on award of work.

The EMD of the successful tenderer will be refunded only after the remittance of (performance security) security deposit as per clause 13 of “Instruction to bidders”.

## 9. Deadline for Submission of Bids

9.1 Quotations must be received by the Employer at the address specified above not later than the 3:00 P.M on 17.02.2022.

9.2 In the event of the specified date to submission of bids declared a holiday for Employer, the Quotations will be received up to the appointed time on next working day.

## 10. Late Bids

21.1 Any Quotation received by the Employer after the prescribed deadline will be returned un-opened to the quotationer.

## 11. Modification and Withdrawal of Bids

11.1 Quotationer may modify or withdraw their bids by giving notice in writing before the deadline prescribed.

11.2 No bid shall be modified by the bidder after the deadline for submission of bids.

11.3 Where counter terms and conditions have been offered by the Tenderer, the same shall not be deemed to have been accepted by NID, Assam unless our specific written acceptance thereof is obtained.

## 12. Bid Opening and Evaluation

12.1 All the received quotations will be opened on the due and appointed time as specified.

## 13. Performance Security

Performance Security in the form of Bank Guarantee @ 3% of Contract value from any Nationalized / Scheduled Bank in demand draft/Pay Order/Banker's cheque drawn in favour of "**National Institute of Design, Assam**" payable at **Jorhat** to be deposited within 7 days from issue of Letter of Acceptance, failing which their order shall be cancelled. The Performance Bank Guarantee shall be kept up to end of defect liability period i.e. **01(one) year** from the date of handing over of the work as certified by Client.

## 14. Liquidity Damages

In case of delay in completion of the contract, liquidity damages (L.D) may be levied at the rate of 0.5% of the contract value per week of delay or part thereof, subject to a maximum of 5 per cent of the contract value.

## 15. Contract Period

The work shall be completed within **45 days** from issue of workorder.

## 16. Defect Liability Period

The defect liability period shall mean a period of **12 months** from the date of completion of entire works as certified by NID, Assam in accordance with the contractual obligation.

## 17. GST Applicability:

The bidder shall produce and submit a copy of GST No., PAN No. along with the bid.

**SECTION – 2**  
**GENERAL CONDITIONS**

1. The quantities given in the schedule of quantities are those upon which the approximate estimated cost of the work is based but they are subject to alterations, omissions, deductions and additions and do not necessarily show the actual quantities of the work to be done.
2. The work shall be done to the satisfaction of the NID, Assam or its representative. The works shall be done in accordance with the specifications and the relevant standards set up by the Indian Standard. Any item of work carried out not in accordance with the specifications and other conditions will be rejected irrespective of the apparent quality of the work.
3. The work is to be carried out with due diligence and executed to a workman like manner. The material used when supplied by the contractor is to be of the best of its kind and in all cases to be subject to the approval of NID, Assam whose decision to the rate of progress the quality of the work or materials, sizes etc., is final.
4. NID, Assam may cancel the contract at its opinion at any time without notice for any reason including poor progress of work and may remove bad work or materials and have it replaced deducting the value of the work rejected or material removed of the cost of replacing it as may think proper from any amount due or that may become due to the contractor. The decision of the NID, Assam shall be final and will be binding on the contractor.
5. In case the contractor leaves the work incomplete NID, Assam shall have the right to have the work completed through any other agency and recover the extra expenditure incurred by the NID, Assam in so doing from any money due or to become due to the contractor.
6. The contractor shall conform to and comply with the regulations and by rules and laws of the NID, Assam and other local authorities such as the Jorhat Municipal Corporation. The contract shall be governed by the Laws of India for the time being in force. The Courts of Jorhat only shall have jurisdiction to deal with and decide any legal or dispute arising out of this Contract .The Contractor shall conform to rules, regulations etc., concerning injury to workmen compensation for injury to workmen, insurance for workmen etc., The contractor shall also conform to contract labour (Regulations and Abolition) Central Rule 1971 etc.,
7. The contractor shall be responsible for any accident, damage or injury caused to any of his employees or property or any person or property in course of the work and shall hold the NIDJ, Assam blameless in respect thereof and also in respect of any claim made by any person or any reasons whatsoever.
8. The contractor shall be solely responsible for reporting to the NID, Assam and Police Department immediately of any serious or fatal accident inside the NID, Assam to any of his employees / workmen engaged by him or any person involved in an accident as a whole of the work.

9. The work shall be carried out without causing any inconvenience to the NID, Assam and to other works in progress in the neighborhood and any losses of the NID, Assam.
10. Admission into NID, Assam is regulated by passes for contractor and his staff and workers. The contractor shall obtain necessary passes for his men and himself from time to time.
11. The quantities of work executed will be measured and payment will be made only on satisfactory completion of the work.
12. The quantities furnished in this schedules are only approximate and can be increased or decreased at the discretion of NID, Assam to record the measurements. However the consequent variation in the total quoted price will be limited to (+/-) 10% and the quoted rates shall be firm for such variation.
13. The contractor should submit the bill based on the joint recorded Measurements for the works between NID, Assam and the contractor.
14. All payments made to the contractor for the work shall be rounded of the nearest rupee.
15. The materials used for the works shall be of good quality and approved make/manufacture and as per the specifications. The work must be carried out in workman like and expeditious manner. All the materials and works shall be complying to relevant Indian Standards/manufactures specifications and procedures.
16. The quotationer shall engage skilled workers. Necessary tools, accessories to complete the works within the prescribed time period.
17. The rates shall include all taxes, levis, duties, etc. and inclusive of all materials to be procured by the contractor including labour, tools, plants, etc. other taxes as applicable will be deducted from the contractor's bill.
18. The work should be guaranteed for a minimum period of twelve months, from that date of acceptance, against defective materials, design, workmanship, operation, or manufacture. For defects noticed and communicated during the Guarantee period, replacement/rectification should be arranged free of cost within a reasonable period of such notifications. In case where our specifications call for a guarantee period more than 12 months specifically, then such a period shall apply.
19. In case of dispute arises, the decision of NID, Assam authority shall be final and binding on bidders.

Note: Bidder should submit the copy of GSTIN / ARN Certificate along with the offer.



**SECTION – 3**

**SPECIAL CONDITIONS**

1. The work shall be completed within **4 (Four) weeks** from the 7<sup>th</sup> day of placing the order (or) the actual date of starting the work whichever is earlier.

2. Supply of Electrical Power for the Works.

The contractor shall make his own arrangements.

3. Supply of Drinking water at the site of work.

The contractor shall make his own arrangements.

4. Supply of water for the work.

The contractor shall make his own arrangements.

**BOQ**

<b>TOILET RENOVATION BEHIND ACADEMIC BUILDING</b>							
<b>SL.No.</b>	<b>SOR REFERENCE (DSR 2021)</b>	<b>Item description</b>	<b>Unit</b>	<b>Quantity</b>	<b>Rate</b>	<b>Amount in Rs.</b>	<b>Remarks</b>
1	2.25 (a)	Excavating, supplying and filling of local earth (including royalty) by mechanical transport upto a lead of 5km also including ramming and watering of the earth in layers not exceeding 20 cm in trenches, plinth, sides of foundation etc. complete.					
			Cum	25.80			
2	11.45	Providing and laying 500x500x40 mm thick Turf paver (Turfpave XD) on 150 mm thick sub grade of compacted bed of 20 mm thick nominal size stone aggregate and base course and filling with 150 mm thick jamuna sand, including spreading, well ramming, consolidating and finishing smooth etc. all complete as per direction of Engineer-in-charge.	Sqm	43.90			
3	4.1	Providing and laying in position cement concrete of specified grade excluding the cost of centering and shuttering - All work up to plinth level :					
	4.1.5	1:3:6 (1 Cement : 3 coarse sand (zone-III) derived from natural sources : 6 graded stone aggregate 20 mm nominal size derived from natural sources)	Cum	0.85			
4	13.2	15 mm cement plaster on the rough side of single or half brick wall of mix :					
	13.2.1	1:4 (1 cement: 4 fine sand)	Sqm	35.63			
5	10.16	Steel work in built up tubular (round, square or rectangular hollow tubes etc.) trusses etc., including cutting, hoisting, fixing in position and applying a priming coat of approved steel primer, including welding and bolted with special shaped washers etc. complete.					

5(i)	10.16.1	Hot finished welded type tubes	Kg	22.13			
6	13.47	Finishing walls with Premium Acrylic Smooth exterior paint with Silicone additives of required shade:					
6(i)	13.47.1	New work (Two or more coats applied @ 1.43 ltr/10 sqm over and including priming coat of exterior primer applied @ 2.20 kg/10 sqm)	Sqm	53.45			
7	13.80	Providing and applying white cement based putty of average thickness 1 mm, of approved brand and manufacturer, over the plastered wall surface to prepare the surface even and smooth complete.	Sqm	53.45			
8	9.141	Providing and fixing PVC Door Frame of size 50x47 mm with a wall thickness of 5 mm ( $\pm 0.2$ mm), made out of single piece extruded PVC profile, with mitred cut joints and joint with 2 nos of PVC bracket of size 190 mm x 100 mm long arms of cross section size 35 x 15 mm & self driven self tapping screws, the vertical door profiles to be reinforced with 40x20 mm M.S. rectangular tube of 0.8 mm , including providing EPDM rubber gasket weather seal throughout the frame, including jointing 5 mm PVC frame strip with PVC solvent cement on the back of the profile. The door frame to be fixed to the wall using 8 x100 mm long anchor fasteners complete, all as per manufacturer's specification and direction of Engineer -in- charge	Metre	20.00			

9	9.142	<p>35 mm thick factory made Solid panel PVC Door shutter, made out of single piece extruded solid PVC profiles, 5 mm (<math>\pm 0.2</math> mm) thick, having styles &amp; rails (except lock rail) of size 95 mmx 35 mm x 5 mm, out of which 75 mm shall be flat and 20 mm shall be tapered (on both side), having one side thickness of 15 mm integrally extruded on the hinge side of the profile for better screw holding power, including reinforcing with MS tube of size 40 mm X 20 mm x 1 mm, joints of styles &amp; rails to be mitered cut &amp; joint with the help of PVC solvent cement, self driven self tapping screws &amp; M.S. rectangular pipes bracket of size 190 mm X 100 mm of cross section size 35 mm x 17 mm x 1 mm at each corner. Single piece extruded 5 mm thick solid PVC Lock rail of size 115 mm x 35 mm, out of which 75 mm to be flat and 20 mm to be tapered at both ends, having 15 mm solid core in middle of rail section integrally extruded, fixing the styles &amp; rails with the help of solvent and self driven self tapping screws of 125 mm x 11 mm, including providing 5 mm Single piece solid PVC extruded sheet inserted in the door as panel, all complete as per manufacturer's specification and direction of Engineer-in-charge.</p>				
9(i)	9.142.1		Sqm	7.00		
10	12.50	<p>Providing and fixing precoated galvanised iron profile sheets (size, shape and pitch of corrugation as approved by Engineer-in-charge) 0.50 mm (+ 0.05 %) total coated thickness with zinc coating 120 grams per sqm as per IS: 277, in 240 mpa steel grade, 5-7 microns epoxy primer on both side of the sheet and polyester top coat 15-18 microns. Sheet should have protective guard film of 25 microns minimum to avoid scratches during transportation and should be supplied in single length upto 12 metre or as desired by Engineer-in-charge. The sheet shall be fixed using self drilling /self tapping screws of size (5.5x 55 mm) with EPDM seal, complete upto any pitch in horizontal/ vertical or curved surfaces, excluding the cost of purlins, rafters and trusses and including cutting to size and shape wherever required.</p>	Sqm	16.50		

11	17.1	Providing and fixing water closet squatting pan (Indian type W.C. pan ) with 100 mm sand cast Iron P or S trap, 10 litre low level white P.V.C. flushing cistern, including flush pipe, with manually controlled device (handle lever) conforming to IS : 7231, with all fittings and fixtures complete, including cutting and making good the walls and floors wherever required:					
11(i)	17.1.1	White Vitreous china Orissa pattern W.C. pan of size 580x440 mm with integral type foot rests	each	1.00			
12	17.2	Providing and fixing white vitreous china pedestal type water closet (European type W.C. pan) with seat and lid, 10 litre low level white P.V.C. flushing cistern, including flush pipe, with manually controlled device (handle lever), conforming to IS : 7231, with all fittings and fixtures complete, including cutting and making good the walls and floors wherever required :					
12(i)	17.2.1	W.C. pan with ISI marked white solid plastic seat and lid	each	1.00			
13	17.5	Providing and fixing white vitreous china flat back half stall urinal of size 580x380x350 mm with white PVC automatic flushing cistern, with fittings, standard size C.P. brass flush pipe, spreaders with unions and clamps (all in C.P. brass) with waste fitting as per IS : 2556, C.I. trap with outlet grating and other couplings in C.P. brass, including painting of fittings and cutting and making good the walls and floors wherever required :					
13(i)	17.5.1	Single half stall urinal with 5 litre P.V.C. automatic flushing cistern	each	1.00			
14	17.7	Providing and fixing wash basin with C.I. brackets, 15 mm C.P. brass pillar taps, 32 mm C.P. brass waste of standard pattern, including painting of fittings and brackets, cutting and making good the walls wherever require:					
14(i)	17.7.2	White Vitreous China Wash basin size 630x450 mm with a single 15 mm C.P. brass pillar tap	each	1.00			

15	17.8	Providing and fixing white vitreous china pedestal for wash basin completely recessed at the back for the reception of pipes and fittings.	each	1.00			
16	17.28	Providing and fixing P.V.C. waste pipe for sink or wash basin including P.V.C. waste fittings complete.					
16(i)	17.28.1	Semi rigid pipe					
16(i)(a)	17.28.1.2	40 mm dia	each	1.00			
17	17.31	Providing and fixing 600x450 mm beveled edge mirror of superior glass (of approved quality) complete with 6 mm thick hard board ground fixed to wooden cleats with C.P. brass screws and washers complete.	each	1.00			
18	17.34	Providing and fixing toilet paper holder :					
18(i)	17.34.1	C.P. brass	each	4.00			
19	17.71	Providing and fixing PTMT liquid soap container 109 mm wide, 125 mm high and 112 mm distance from wall of standard shape with bracket of the same materials with snap fittings of approved quality and colour, weighing not less than 105 gms.	each	4.00			
20	17.72	Providing and fixing PTMT towel ring trapezoidal shape 215 mm long, 200 mm wide with minimum distances of 37 mm from wall face with concealed fittings arrangement of approved quality and colour, weighing not less than 88 gms. Each	each	5.00			
21	18.7	Providing and fixing Chlorinated Polyvinyl Chloride (CPVC) pipes, having thermal stability for hot & cold water supply, including all CPVC plain & brass threaded fittings, including fixing the pipe with clamps at 1.00 m spacing. This includes jointing of pipes & fittings with one step CPVC solvent cement and testing of joints complete as per direction of Engineer in Charge.					
21(i)		Internal work - Exposed on wall					
21(i)(a)	18.7.2	20 mm nominal dia Pipes	metre	30.00			



22	18.9	Providing and fixing Chlorinated Polyvinyl Chloride (CPVC) pipes, having thermal stability for hot & cold water supply including all CPVC plain & brass threaded fittings This includes jointing of pipes & fittings with one step CPVC solvent cement, trenching, refilling & testing of joints complete as per direction of Engineer in Charge.					
22(i)		External work					
22(i)(a)	18.9.3	25 mm nominal dia Pipes	metre	70.00			
22(i)(b)	18.9.5	40 mm nominal dia Pipes	metre	30.00			
23	18.15	Providing and fixing brass bib cock of approved quality :					
23(i)	18.15.2	20 mm nominal bore	each	4.00			
24	18.53	Providing and fixing C.P. brass angle valve for basin mixer and geyser points of approved quality conforming to IS:8931					
24(i)(a)	18.53.1	15mm nominal bore	Each	1.00			
25	18.18	Providing and fixing ball valve (brass) of approved quality, High or low pressure, with plastic floats complete :					
25(i)	18.18.3	25 mm nominal bore	each	2.00			
						<b>Sub- Total (in Rs.)</b>	
						<b>GST Rate (%)</b>	
						<b>GST Amount (in Rs.)</b>	
						<b>Total Amount (in Rs.)</b>	

Amount in Words.....

Signature and Seal of the bidder

Date: